



Australian Government

Department of Immigration  
and Multicultural Affairs

# Application for a Business (Short Stay) visa (for a stay of up to 3 months)

Form

# 456

## Who should use this form?

Genuine business visitors seeking short-term entry to Australia of up to 3 months for purposes such as: official visits, to attend meetings, training purposes, building inspections or equipment installation.

- If you want to apply for a Sponsored Business Visitor (Short Stay) visa you will need to complete form 1238, and your sponsor will need to complete form 1235.

## Requirements

- Your personal attributes and business background should be relevant to the nature of your proposed business in Australia;
- There should be a demonstrated need for you to be in Australia for business purposes;
- You must have adequate funds for your personal support during your stay in Australia; and
- You must not undertake business-related employment or training activity that could have an adverse impact on the employment or training opportunities of Australian citizens or Australian permanent residents.

If you are coming to Australia for one of the following purposes you would generally be required to complete a different application form:

a tourist, a religious worker, an entertainer, a medical practitioner, for medical treatment, to attend primary or secondary school, to engage in a course leading to a degree, diploma, trade certificate or formal award.

## Business (Short Stay)

This is an application for a single or multiple entry visa which provides for a stay of up to 3 months on each arrival. As the travel validity date can vary, you should check the travel validity date on your visa label or visa grant letter.

**An application for a Business (Short Stay) visa can only be made outside Australia.**

## Application checklist

With your completed and signed application form 456, you must include:

- your valid passport and the valid passport of accompanying family members included in your application. The passport must be valid for at least the duration of your intended visit to Australia;
- the Visa Application Charge (VAC). Check with the relevant Australian Mission for the appropriate method of paying the VAC. If the Australian mission overseas has advised that you may pay by credit card, complete the payment details on page 11 of this form. You should be aware that the visa application charge is not refundable regardless of the outcome of your application;
- you may authorise another person to receive all written communications about your application with the Department of Immigration and Multicultural Affairs (the department). To do this, you will need to complete Part G *Options for receiving written communications* and Part H *Authorised recipient details*;
- details of how you want your passport returned (if by mail, you should include a passport sized envelope with your address and sufficient postage).

## Additional documentation check list

You should be aware that under the *Migration Act 1958*, decision-makers are not obliged to request additional information from the applicant before making a decision on a visa application. It is therefore recommended that you submit the following documentation with your application:

- evidence of your proposed business in Australia eg. letter of invitation, conference registration details, employment contract etc;
- evidence that you have adequate funds for your personal support during your stay in Australia eg. bank statements, letter from your financial institution concerning your financial position;
- evidence that your business background is relevant to the nature of your proposed business in Australia eg. evidence of educational qualifications, evidence of current employment position and your role during the visit, details of any previous contacts with Australian business people or organisations, documentation indicating that the company is an actively operating business (business registration certificate, annual report);
- evidence that there is a need for you to be in Australia for business purposes eg. a letter from your employer detailing the reasons for your visit, a letter of invitation from the host organisation in Australia, an itinerary with contact details of the business parties involved.

Continued on the next page ►

## Residential address

You must provide the address of where you intend to live while your application is being dealt with. Failure to give a residential address in your application will result in your application being invalid. A post office box address will not be accepted as your residential address.

## Health insurance

It is recommended that you take out health insurance for you and your family for the period of your stay in Australia. You will not be covered by Australia's national health scheme, unless you are covered by a reciprocal health care agreement.

## Vaccinations

If it is your intention to enrol your child in an Australian school or childcare centre (creche or preschool) during your visit to Australia, you are strongly recommended to carry certification of your child's vaccination status. Vaccination is recommended against polio, tetanus, measles, mumps, rubella, diphtheria, pertussis (whooping cough), haemophilus influenzae hypo (Hib), and hepatitis B. Certification may be sought at time of enrolment. **Note:** Vaccination against rubella is also recommended for women of child-bearing age.

## Who can you include in this application?

You can include in this application any family members who will accompany you on your visits to Australia. Family members include spouse and unmarried dependent children.

## Conditions

- You must answer all questions on this form honestly and completely. False or misleading information may lead to refusal or cancellation of your visa, or penalties while in Australia.
- Although your intended business activities may vary from one visit to another, you must NOT engage in any work in Australia that might otherwise be carried out by an Australian citizen or resident. A breach of this may lead to visa cancellation and your removal from Australia.
- If you are granted a **Business (Short Stay)** visa, the **8503 – No Further Stay** condition may be applied after an assessment of your application. This condition means that the holder of the visa on which the condition is imposed will not, after entering Australia, be entitled to be granted any other visa<sup>1</sup>, while the holder remains in Australia.

## Authorisation of a person to receive written communications

You may authorise another person to receive all written communications about your application with the department. To do this you will need to complete **Part G Options for receiving written communications** and **Part H Authorised recipient details**. The authorised person will need to sign at **Part I Authorised recipient details**. You can only appoint one authorised person at any time.

If you nominate an authorised person the department will send to that person any written communications relating to your application that would otherwise have been sent to you. You will be taken to have received any documents sent to that person as if they had been sent to you.

If you decide to change the authorised recipient that you have nominated after you have lodged your application, you must promptly advise the department in writing of the details of that person.

## Authorisation of a migration agent to act on your behalf

If you have a migration agent acting on your behalf in relation to your Business Skills sponsorship you need to complete **Part G Options for receiving written communications** and **Part J Migration agent details**. The migration agent will need to sign at **Part K**.

Appointing a migration agent to act on your behalf includes authorising the department to send to that agent any written communication about your Business Skills application that would otherwise have been sent to you.

You will be taken to have received any documents sent to that agent as if they had been sent to you.

When you provide details of the migration agent please make sure you give the agent's 7-digit migration agent registration number (MARN) and the agent's full name.

If you change your migration agent or end his/her appointment after you have lodged this application you must promptly advise the department by using form 956 *Appointment of a migration agent*, which is available on the department's website or from your migration agent. You should also notify the agent of this, preferably in writing.

Appointing a migration agent to act on your behalf includes authorising the department to:

- discuss your Business Skills application with your agent and seek further information via your agent; and
- send to your agent any written communication about your Business Skills application that would otherwise have been sent to you. This means your migration agent will be your authorised recipient for written communication under section 494D of the *Migration Act 1958* and you will be taken to have received any documents sent to the migration agent as if they were sent to you.

The department will communicate with your agent about your application, including your personal information such as health, police checks, financial viability and personal relationships. If your agent authorises it, this communication may take place by e-mail. The department will only send to your agent information which you are entitled to receive. For example, if you are a visa applicant and have a sponsor, your agent will not receive personal information about your sponsor, unless your sponsor has also appointed the same agent.

In some situations the department's staff will need to speak with you directly, rather than your migration agent, for example, if you are applying for a visa the department may interview you about your personal circumstances relevant to the visa application. In some situations the department's staff will also send documents to you directly (such as your passport) instead of sending these to your agent, but will inform your agent that it has done so.

If you have appointed a migration agent to act for you, you are still responsible for the accuracy of information and supporting documentation that you provide to your agent so that your agent can provide it to the department.

## Using a migration agent

You are not required to use a migration agent. However, if you use a migration agent, the department encourages you to use a registered migration agent. Registered agents are bound by the Migration Agents Code of Conduct, which requires them to act in the lawful best interests of their clients and act professionally.

---

<sup>1</sup>Except in extremely limited circumstances which are outside your control, or to engage Australia's protection obligation under the 1951 UN conventions relating to the status of refugees.

A list of registered migration agents is available from the Migration Agents Registration Authority (MARA) website [www.themara.com.au](http://www.themara.com.au)

You can contact the MARA at:

E-mail: [themara@themara.com.au](mailto:themara@themara.com.au)

PO Box Q1551  
QVB NSW 1230  
AUSTRALIA

Telephone: 61 2 9299 5446

Fax: 61 2 9299 8448

The MARA investigates complaints against registered agents and may take disciplinary action against them. If you have a concern about a registered agent, you should contact the MARA. A copy of the complaint form is available from the MARA website.

## Using an agent exempted from registration

Only registered migration agents can provide 'immigration assistance' for a fee or gift. However, certain people, such as officials, parliamentarians, diplomats, are able to provide immigration assistance as exempted agents so long as they do not receive a fee or gift.

If you wish to appoint an exempted agent you must complete form 956 *Appointment of a migration agent* and attach it to this application form.

## About the information you give in this form

The department is authorised to collect information provided on this form under Part 2 of the *Migration Act 1958* 'Control of Arrival and Presence of Non-Citizens'. The information provided<sup>2</sup> will be used by the department for assessing your eligibility for a visa to travel, enter and remain in Australia and for other purposes relating to the administration of the Migration Act, for example, to assist migrants with settling in Australia, to monitor the conduct of migration agents, or for ensuring compliance with the Migration Act.

The information provided<sup>2</sup> might also be disclosed to agencies who are authorised to receive information relating to adoption, border control, business skills, citizenship, education, health assessment, health insurance, health services, law enforcement, payment of pensions and benefits, taxation, review of decisions and registration of migration agents.

Relevant information about you will be disclosed to Federal, State and Territory police to assist in your location and possible detention in the event that you become an unlawful non-citizen. You will become an unlawful non-citizen if your visa ceases (by cancellation for breach of visa condition for example) or expires and you do not hold another visa authorising you to remain in Australia.

The information on this form, including the results of any tests for Human Immunodeficiency Virus (HIV), will be used to assess your health for an Australian visa. A positive HIV or other test result will not necessarily lead to a visa being denied. Your result(s) may be disclosed to the relevant Commonwealth, State and Territory Health agencies.

<sup>2</sup> Including the information provided in relation to health on this form, and the results of any tests for Human Immunodeficiency Virus (HIV), will be used to assess your health for an Australian visa. A positive HIV or other result will not necessarily lead to a visa being denied. Your results may be disclosed to the relevant Commonwealth, State and Territory Health agencies.

Form 1163i *Health requirement for temporary entry to Australia* provides additional information on Australia's visa health requirements. This form is available at offices of the department or via the internet at [www.immi.gov.au/allforms/](http://www.immi.gov.au/allforms/)

The collection, access, storage, use and disclosure by the department of the information you provide in the form is governed by the *Privacy Act 1988* and, in particular, by the 11 Information Privacy Principles. The information form 993i *Safeguarding your personal information*, available from offices of the department, gives details of agencies to which your personal information might be disclosed.

The department has authority under the *Migration Act 1958* to collect a range of personal identifiers from non-citizens, including visa applicants, in certain circumstances. For more detailed information you should read information form 1243i *Your personal identifying information*, which is available from the department's website [www.immi.gov.au/allforms/](http://www.immi.gov.au/allforms/)

The *Freedom of Information Act 1982* also relates to your personal information. Under this Act you can apply for access to documents containing your personal information. You or someone authorised to access information on your behalf can apply to do this at any office of the department in Australia. There is no fee for accessing your own information. If you are overseas, you must provide an address in Australia to which copies of your personal records can be sent. More information on how to make a request under the *Freedom of Information Act 1982* is given on the form 424A *Request for access to documents under the Freedom of Information Act 1982*.

## Consent to communicate electronically

The department may use a range of means to communicate with you. However, electronic means such as fax or e-mail will only be used if you indicate your agreement to receiving communication in this way.

To process your application the department may need to communicate with you about sensitive information, for example, health, police checks, financial viability and personal relationships. Electronic communications, unless adequately encrypted, are not secure and may be viewed by others or interfered with. If you agree to the department communicating with you by electronic means, the details you provide will only be used by the department for the purpose for which you have provided them, unless there is a legal obligation or necessity to use them for another purpose, or you have consented to use for another purpose. They will not be added to any mailing list.

The Commonwealth Government accepts no responsibility for the security or integrity of any information sent to the department over the internet or by other electronic means.

If you authorise another person to receive documents on your behalf and they wish to be contacted electronically, their signature is required on the form to indicate their consent to this form of communication. You may use form 1231 *Appointment of authorised person* for this purpose.

Home page [www.immi.gov.au](http://www.immi.gov.au)

General enquiry line

Telephone **131 881** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Australian mission.

This page is intentionally blank



# Application for a Business (Short Stay) visa (for a stay of up to 3 months)

**1** When do you wish to visit Australia?

From 

DAY	MONTH	YEAR
/	/	

 to 

DAY	MONTH	YEAR
/	/	

**2** Do you expect to make more than one entry to Australia in the course of this visit? (eg. a side trip to New Zealand)

No

Yes  ► Provide details

### Part A – Your details

**3** Give your details as shown in your passport

Family name

Given names

**4** Sex      Male       Female

**5** Date of birth

DAY	MONTH	YEAR
/	/	

**6** Marital status

Married       Separated       Never married

Engaged       Divorced

De facto       Widowed

**7** National Identity Number (if applicable)

**8** Details from your passport

Passport number

Country of passport

Date of issue

DAY	MONTH	YEAR
/	/	

Date of expiry

DAY	MONTH	YEAR
/	/	

Issuing authority/  
Place of issue as shown in your passport

*Make sure your passport is valid for the period of stay you are applying for.*

**9** Of which countries are you a citizen?

**10** Current occupation

**11** Your current residential address

**Note:** A post office box address is not acceptable as a residential address. Failure to give a residential address will result in your application being invalid.

POSTCODE

**12** Address for correspondence  
(If the same as your residential address, write 'AS ABOVE')

POSTCODE

**13** Your contact numbers

Office hours

After hours or mobile/cell

**14** Do you agree to the department communicating with you by fax, e-mail, or other electronic means?

No

Yes  ► Give details

Fax number

E-mail address

**15** Your employment details

Employed

Self-employed

▼

Give details of employer/business

Name

Address

Telephone number

Position you hold

How long have you been employed by this employer/business?

	YEARS	
	MONTHS	

Continued on the next page ►

## Part B – Business activities

**16** Describe your intended principal business activity in Australia


Australian business contact

Contact person

--

Business name (if applicable)

--

Telephone number (AREA CODE )

--

**17** Will you be in paid employment in Australia?

No

Yes  Provide details of your employment in Australia

Occupation

--

Employer's name

--

Contact person

--

Telephone number (AREA CODE )

--

## Part C – Health

**18** In the last 5 years, have you, or has any member of your family unit included in this application, visited or lived outside your country of usual residence for more than 3 consecutive months?

No

Yes  Give details


**19** Do you, or does any member of your family unit included in this application:

- intend entering an Australian hospital (including nursing homes) for work, training, treatment or visiting?

No

Yes  Please provide full details.

*If insufficient space, attach an additional statement.*


- intend to work in an Australian preschool-aged child care centre (including preschools and creches) as an employee or trainee?

No

Yes  Please provide full details.

*If insufficient space, attach an additional statement.*


**20** Have you, or has any member of your family unit included in this application:

- ever had, or currently have, tuberculosis?
- been in close contact with a person who has, or has had, active tuberculosis?
- ever had a chest x-ray which showed an abnormality?

No

Yes  Please provide full details.

*If insufficient space, attach an additional statement.*




## Part D – Character

**21** During your proposed stay in Australia, do you, or does any member of your family unit included in this application, have or expect to incur medical costs, or require treatment or medical follow up for:

- blood disorders
- cancer
- heart disease
- hepatitis B
- HIV infection, including AIDS
- kidney disease, including dialysis
- liver disease
- mental illness
- pregnancy
- respiratory disease that has required hospital admission
- any form of surgery
- any other health concerns?

No

Yes  ► Please provide full details.

*If insufficient space, attach an additional statement.*


**22** Do you require assistance with mobility and/or care in Australia or overseas?

No

Yes  ► Give details of the care/mobility concerns that apply to you and how they are addressed.


**23** Do you intend performing medical/dental/nursing procedures (eg. as a practising/trainee doctor, dentist, nurse etc.) during your stay in Australia?

No

Yes  ► Give details of medical/dental/nursing procedures you may be involved with in Australia.


**24** Have you, or has any member of your family unit included in this application, ever:

- been convicted of a crime or offence in any country (including any conviction which is now removed from official records)? No  Yes
- been charged with any offence that is currently awaiting legal action? No  Yes
- been acquitted of any criminal offence or other offence on the grounds of mental illness, insanity or unsoundness of mind? No  Yes
- been removed or deported from any country (including Australia)? No  Yes
- left any country to avoid being removed or deported? No  Yes
- been refused a visa for Australia or another country? No  Yes
- been excluded from or asked to leave any country (including Australia)? No  Yes
- committed, or been involved in the commission of war crimes or crimes against humanity or human rights? No  Yes
- been involved in any activities that would represent a risk to Australian national security? No  Yes
- had any outstanding debts to the Australian Government or any public authority in Australia? No  Yes
- been involved in any activity, or been convicted of any offence, relating to the illegal movement of people to any country (including Australia)? No  Yes
- served in a military force or state sponsored/private militia, undergone any military/paramilitary training, or been trained in weapons/explosives use (however described)? No  Yes

If you answered **'Yes'** to any of the above questions, provide all relevant details. *If insufficient space, attach an additional statement.*


## Part E – Accompanying family members

Family member includes your spouse and unmarried dependent children.

- 25** Are there any family members who are to be included in this application (including those shown in your passport)?

No  ► Go to Question 28

Yes  ► Give details of accompanying family members at Question 26

- 26** Give details of each family member who is included in this application (including those shown in your passport, if they are accompanying you).

Provide details as shown in the person's passport.

Each person must sign the form where indicated below. If the person is too young to sign, the parent or guardian may sign on their behalf.

By signing, they are making the same declaration as at Part L.

Accompanying family members

1. Family name

Given names

Sex Male  Female

Date of birth

Relationship to main applicant

Country of birth

Nationality

Passport number

Country of passport

Date of issue

Date of expiry

Issuing authority/  
Place of issue as  
shown in your  
passport

*Make sure the passport is valid for the period of stay you are applying for.*

**Signature of this person**

Date

2. Family name

Given names

Sex Male  Female

Date of birth

Relationship to main applicant

Country of birth

Nationality

Passport number

Country of passport

Date of issue

Date of expiry

Issuing authority/  
Place of issue as  
shown in your  
passport

*Make sure the passport is valid for the period of stay you are applying for.*

**Signature of this person**

Date

3. Family name

Given names

Sex Male  Female

Date of birth

Relationship to main applicant

Country of birth

Nationality

Passport number

Country of passport

Date of issue

Date of expiry

Issuing authority/  
Place of issue as  
shown in your  
passport

*Make sure the passport is valid for the period of stay you are applying for.*

**Signature of this person**

Date







## Part L – Declarations

### 39 Applicant

- I have truthfully declared all relevant details requested of me in this application.
- I have adequate funds to meet all costs associated with my visit to Australia for myself and those included in this application.
- I will abide by the conditions of the visa.
- I have never had tuberculosis or any serious condition likely to endanger or be a cost to Australia (otherwise, I attach details).
- I have never been convicted of a crime or any offence in any country; I have not been charged with any offence that is awaiting legal action; I do not have an outstanding debt to the Australian Government or any public authority in Australia (otherwise, I attach details).
- I understand that the effect of the 8503 visa condition is that it will not be possible for me to apply to remain in Australia beyond the authorised period of stay of my visa I agree to having this condition included on any visa issued to me as a result of this application.
- I acknowledge that I understand that if the 8503 visa condition is imposed on my visa, it will be indicated on the visa label, or in documents given to me by the department about the grant of my visa, by the condition code '8503' and by the short description 'No Further Stay'.
- I acknowledge that this means that the 8503 condition has been imposed on my visa, that I am required to depart Australia before the end of the period of stay authorised by my visa and that I understand the restriction that condition 8503 places on me.
- In any part of this form which has been completed with the assistance of another person, I declare that the information as set down is true and correct and has been included with my full knowledge, consent and understanding.
- If granted a visa, I will advise the overseas mission should my circumstances change prior to my travel to Australia.

**Signature of applicant**

Date

DAY	MONTH	YEAR
/	/	

### 40 Parent/guardian

Where the applicant is under 18 years of age, I am not aware of any reason why the applicant should not travel to Australia (*the custody/access rights of another person are not affected*).

**Signature of parent/guardian**

Date

DAY	MONTH	YEAR
/	/	

## Part M – Payment details

### 41 How will you pay your application charge?

- Bank cheque  Please make payable to:  
 Money order  Department of Immigration  
 and Multicultural Affairs  
 Credit card  Give details below

Payment by (*tick one box*)

Australian Dollars

MasterCard <input type="checkbox"/>	Visa <input type="checkbox"/>	Australian Dollars \$ <input style="width: 100px; height: 20px;" type="text"/>
Bankcard <input type="checkbox"/>	Diners Club <input type="checkbox"/>	
American Express <input type="checkbox"/>	JCB <input type="checkbox"/>	

Credit card number

MONTH

YEAR

Expiry date

:	/	:
---	---	---

Cardholder's name

Telephone

(AREA CODE	)
------------	---

Address

POSTCODE

**Signature of cardholder**

Credit card information will be used for charge paying purposes only.